

## Cañada College Academic Senate

<http://canadacollege.edu/academicsenate>

### Agenda 01/25/18

2:10pm – 4:00pm

**Room 3-142**

*Members in attendance: Monica Malamud, Sarah Aranyakul, Denise Erickson, Tracy Huang, Marie Varelas, Candice Nance, Daryan Chan, Doniella Maher, Lale Yurtseven, Hyla Lacefield*

*Guests in attendance: Annie Nicholls, Leigh Anne Saw, David Johnson, Rebekah Taveau, Kate Browne, Philip King*

| No.  | Item/Topic   | Presenter | Time | Action   |
|--|--|-----------|------|--|
| 1  | Call to Order  |           |      | Procedure  |
| 2  | Introductions  |           | 1    | Information  |
| 3  | Adoption of Agenda<br>Changes:<br>Delete 7.1 (there's nothing to report)<br>7.2 Should read "Guided Pathways"  |           | 1    | Approved<br>unanimously with<br>changes  |
| 4  | Adoption of Consent Agenda   |           | 1    | 4.2 Approved.<br>4.1 pulled from<br>Consent and<br>approved<br>separately with<br>corrections. |
| <b>Consent Agenda</b>  |  |           |      |  |
| <i>All items on the consent agenda may, by unanimous vote of the Academic Senate members present, be approved by one motion after allowing for Senate member questions about a particular item. Prior to a motion for approval of the consent agenda, any Senate member, interested student, citizen or member of the staff may request that an item be removed from Consent to be discussed in the order listed, after approval of remaining items on the consent agenda.</i> |  |           |      |  |
| 4.1  | Approval of Minutes: 12/14/17 – pulled from Consent Agenda. Minor corrections.   |           |      |  |
| 4.2  | Accreditation ISER team faculty tri-chair appointment: <ul style="list-style-type: none"> <li>• Julie Carey for Standard IA—Mission</li> <li>• Gloria Darafshi for Standard IIC—Student Services</li> </ul>  |           |      |  |
| 4.3  | Dean of Business, Design & Workforce Selection Committee – pulled from Consent Agenda. This topic is actually 7.4 on this agenda.  |           |      |  |
| <b>Public Comment</b>  |  |           |      |  |
| 5  | Questions/comments on non-agenda items <ol style="list-style-type: none"> <li>a. Hyla spoke on behalf of Jessica Marshall, who encourages faculty to consider participating in FDIP</li> <li>b. Monica reported on District Study Abroad Advisory Committee meeting: preliminary approval for short-term proposal by Carol Rhodes and Jessica Marshall (Belize). Study Abroad staff is doing a great job helping student take advantage of funding opportunities.</li> </ol> | Public    | 5    | Information  |
| <b>Regular Reports</b>   |  |           |      |  |
| 6.1  | President's report:  | Tedone    | 5    | Information  |

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|------------------------|--|----------------|----|-------------|
|                        | <p>a. Kate Browne, Skyline's AS President, will be at our meeting at 3:30 to speak on agenda item 7.7</p> <p>b. DAS is looking at proposing revisions to the Evaluation forms. Leigh Anne Shaw (DAS President) will be holding forums Feb 13 through March 6.</p>  |                |    |             |
| 6.2                    | <p>Treasurer's report:<br/> Checking \$ 7847.33<br/> Savings \$ 25.01</p>  | Aranyakul      | 5  | Information |
| 6.3                    | <p>Curriculum Committee: 1<sup>st</sup> meeting is tomorrow. ACCJC is coming to next meeting for a training. Everyone is invited to attend.</p>  | Nance/Schertle | 5  | Information |
| 6.4                    | <p>Professional Development<br/> Two interims, replacing Lisa and Salumeh: Doniella and Jessica. Doniella is chair.<br/> Available funding: \$39846.14</p>   | Erickson       | 5  | Information |
| 6.5                    | <p>ACES<br/> Hyla: ACES is working on an Equity Statement. Skyline has already presented theirs to the Board, CSM is wrapping up theirs, Cañada is getting started. Hyla is interested in seeing how Skyline's statement is put into practice.</p>   | ?              | 5  | Information |
| <b>Senate Business</b> |  |                |    |             |
| 7.1                    | District Safety Study  | Moore, J.      | 5  | Information |
| 7.2                    | <p>Board Policy 6.90: Community Education Classes<br/> Diana: BP 6.90 will be discussed at next meeting of DPGC<br/> Hyla: CCCE proposed offerings go through the college president, but college president is not an expert on curriculum, and may not know that something problematic has been proposed by CCCE. Curriculum is a 10+1<br/> Annie: Is CCCE part of the Foundation?<br/> Leigh Anne: No. CCCE courses are fee-based. They are not for credit, they are not non-credit. No certification, no units, no credits.<br/> Candice: why is the burden on Senate and not on CCCE to prove that there is no competition between CCCE's offerings and credit-bearing courses?</p> | Tedone         | 10 | Discussion  |
| 7.3                    | <p>Guided Pathways Timeline<br/> Philip King distributed handout with team members that are working on Guided Pathways and timeline to submit a work-plan to the State. There will be three rounds of reviews/approval. It's important to listen to students to inform the process. CLP Consultant has been contracted by the District. Consultants recommend integrated academic support and the development of curriculum for meta-majors. Team will be looking at other colleges.<br/> There is funding for release time for leads in this process.</p>   | King           | 10 | Information |

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|     | State gave us \$515000 for this 5-year process, with most of it being used in the first couple of years (CLP cost doesn't come out of the \$515K). Expenses: leads, travel to check out successful programs. There's an additional 100K set aside by the District for this project. David will send a write-up with highlights from his presentation.  |        |    |   |
| 7.4 | Hiring Committee: Business, Design and Workforce Dean<br>Three faculty may participate in this hiring committee. There are three volunteers: Candice Nance, Daryan Chan, Elsa Torres. Additionally, in the committee there will be two classified staff (Jonna and probably Jonathan), Interim VPI, Workforce Director (Alex).   | Tedone | 5  | Approved with 3 abstentions (Daryan, Candice and Lale)  |
| 7.5 | Flex Planning Process Approval<br>Monica: has the position of Director of PD (which Erin held) been approved to be filled?<br>Hyla/Doniella: it's been decided to have a temporary position<br>Doniella/Denise: approving the proposed process feels like rubber-stamping the position of Director of PD. "PD" should actually be PL = professional learning<br>Hyla: faculty need to be involved much earlier than in the proposed process<br>Doniella/Candice: CIETL coordinator should be involved<br>Recommendations from AS for revisions will be sent.<br>Senate members expressed concern about the Director of PD not being faculty, as it is a faculty position at our sister colleges in the district and at other colleges as well.   | Tedone | 10 | Moved to not approve: Unanimous (i.e. proposed planning process for Flex was <b>not</b> approved) |
| 7.6 | Flex Planning Process Pilot Timeline   | Tedone | 5  | No action, as 7.5 was not approved  |
| 7.7 | Skyline Academic Senate Resolution on Equity<br>Kate Browne: Skyline started working on a resolution due to things that happened on their campus; resolution was taken to the BOT. CSM's AS has been working on a resolution to be presented to the BOT as well.<br>Skyline has a Dean of Equity. Dean planned events, brought in speakers. Dean also put together an equity training series of six meetings on Fridays. Every Skyline employee was invited, 20 were in attendance for the first series, 40 interested in the second round. Faculty, staff and administrators had different "final projects". Kate mentioned EEOC District Committee. Kate invited herself to EEOC meetings.<br>Monica: what is the membership of the EEOC? Does Cañada have a rep? It was reported at a BOT meeting that the Senates participate, but the union does not—however, Cañada AS does not have a rep on it, and Dan Kaplan has attended EEOC on behalf of the union. | Browne | 15 | Information   |

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|  | <p>Leigh Anne: confirmed that Dan has attended EEOC meetings (and so did Teeka James at one point). Leigh Anne is the only faculty rep currently on the EEOC. Kate attended new faculty academy (where?), and it included sessions on racial and gender diversity.</p> <p>Rebekah: what was the role of the Dean of Equity in the resolution?</p> <p>Kate B: there were a dozen iterations of the resolution, and Kate sought input not only from faculty, but also from students, Dean of Equity, College President. However, the resolution was passed by the Skyline Senate.</p> |        |   |                             |
| 7.8  | <p>Cañada Resolution on Equity (ACES and Academic Senate) Since we're out of time, there was no opportunity for discussion, but Rebekah distributed the current draft. The plan is to have this resolution ready to present to the BOT in March. Rebekah will send a follow-up email with more details to senate members.</p>   | Taveau | 5 | No discussion – out of time |
| 7.9  | Review Bylaws- Article II   | Tedone | 5 | No Discussion – out of time |
| <b>Other Reports, Meetings and Deadlines</b> |   |        |   |                             |
| 8.1  | Upcoming Governance Meetings<br>A. Professional Learning Committee  |        |   |                             |
| 8.2  | Upcoming Events:<br>TBA   |        |   |                             |
| 9  | Adjourn   | Tedone |   | <b>Action</b>               |
|  | Next Meeting<br>Spring agenda items:<br>Accreditation, Professional learning for faculty; Guided Pathways & meta-majors; OER and Z degrees; Multiple Measures   |        |   | Meeting ended at 4pm        |